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Title: Use and Maintenance of the Shandon Light Box

Version: v3

Author: Peter Mullen

Effective from:	01/10/2021
Valid to:	01/10/2026

SOP History		
Number	Date	Reason for Change
v1	01/01/2013	Original
V2	01/02/2017	Update
V3	01/10/2021	Update

1.0 Purpose –

The purpose of this SOP is to outline the principles of the routine use of the Shandon Light Box in Laboratory 248 at the St Andrews School of Medicine (SASoM).

2.0 Scope –

This SOP applies to routine use and maintenance of the Shandon light box within the SASoM.

3.0 Responsibilities –

It is the responsibility of all users of the Shandon Light Box within the SASoM to comply with this SOP.



4.0 Procedure –

The light box has a single ON/OFF button and projects illuminated light up through the lid.

Do not leave on for extended times so that the lid gets hot by touch.

Turn the box off after use.

5.0 Personal protection –

Howie coat must be worn at all times.

6.0 Training –

All users have to be trained before using the Instrument by a designated person.

7.0 Related documents –

8.0 Approval and sign off –

Author:

Name: Peter Mullen

Position: Research Fellow

Signature:

Date: 29/09/2021

Management Approval:

Name: Peter Mullen

Position: SOP Administrator

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Date: 29/09/2021

QA release by:

Name: John O' Connor

Position: QA Manager

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Date: 29/09/2021

