



**Document Number:** SASoM/EQUIP/047.v2

**Title:** Use and Maintenance of the Hawksley Shaker

**Version:** v2

**Author:** Paul Reynolds

Effective from:	01/02/2018
Valid to:	31/01/2023

SOP History		
Number	Date	Reason for Change
v1	01/02/2013	Original
V2	01/02/2018	Update

### 1.0 Purpose –

The purpose of this SOP is to outline the principles of the routine use of the Hawksley Shaker in Laboratory 248 at the St Andrews School of Medicine (SASoM).

### 2.0 Scope –

This SOP applies to routine use and maintenance of the Hawksley Shaker within the SASoM.

### 3.0 Responsibilities –

It is the responsibility of all users of the Hawksley Shaker within the SASoM to comply with this SOP.

### 4.0 Procedure –

This is a shaker that moves tubes horizontally. There is a single on/off switch on the front of the shaker. Make sure the tubes to be shaken are securely fitted into the holders. Turn the shaker off after use.

### 5.0 Personal protection –

Howie coat must be worn at all times.

### 6.0 Training –



All users have to be trained before using the Instrument by a designated person.

## 7.0 Related documents –

## 8.0 Approval and sign off –

### Author:

Name: Paul Reynolds

Position: Principal Investigator

Signature: Date:

### Management Approval:

Name: Mary Wilson

Position: Laboratory Manger

Signature: Date:

### QA release by:

Name: Alex MacLellan

Position: QA Manager

Signature: Date:

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