

University of St Andrews - School of Medicine Handbook
COVID-19 ADJUSTMENTS TO ACCESS FOR MEDICAL STUDENTS
SEMESTER 1 2020/21

1. **Term Time.** This policy refers to 'term time' which is different for all programmes:
 - a. **BSc (Hons) Medicine:**
 - (1) From the Wednesday of Orientation Week until the last exam day before Christmas.
 - (2) From the Monday of week 1 of Semester 2 until the last exam day in May
 - b. **ScotGEM:**
 - (1) From the first day of teaching in autumn semester until the last working day before the Christmas break.
 - (2) From the first teaching day of Semester 2 until the day of the last exams in June.

THE BUILDING

2. The building will be on swipe access for all staff and students until further notice. Swipe in to record your presence for Track and Trace purposes. Access has been granted to students from 8:30 – 17:00 on term-time weekdays. From 8:45 until 17:00 on weekdays most internal doors will be open. Students are advised to have their cards with them in case they need to swipe through the doors (as permitted by their cards). If the front door is inoperable then the courtyard door should be used.

Track and trace swipe in will also be required at points of entry to clinical skills, DR and MPL for practical classes.

TUTORIAL ROOMS

3. **Availability.** Tutorial Rooms 1-4 are provided for delivery of teaching. Tutorial rooms 5-13 are currently controlled by timetabling for all university staff to book to record lectures. Occupancy is limited as shown on the doors.

- a. At present tutorial rooms are not available for student use.

THE ARC AND MRC

4. **Term Time Availability.** The ARC and MRC are not available for student use outside of class times at present. The situation will be reassessed during Semester 1.

ACCESS TO CLINICAL SKILLS CLASSROOMS TO PRACTISE CLIN SKILLS / RECORD VIDEOS

5. Clinical skills classrooms are not available for student use outside of class time at present. The situation will be reassessed during Semester 1

OTHER ROOMS

6. **DR.** Access to the DR is only under the supervision of the DR Technician or a member of the anatomy staff. They can be contacted by 'phone or email. Students must request an appointment in advance. The anatomy team will do their best to accommodate requests.
7. **Seminar rooms / lecture theatre.** These rooms are currently controlled by timetabling and not available for student use outside class times.
8. **Personal Tutor's Offices.** Students will have access to offices from 8.45am until 5pm on weekdays in term time. Students must make an appointment to meet with them.

UNDERGRADUATE RESIT STUDENTS

9. Students are instructed to email medteachingsupport@st-andrews.ac.uk and request access if they need to revise for a resit. Restricted to 9am to 5pm on weekdays only.

SECURITY

10. **Security.** All student access to the MBSB is conditional on adherence to the [common security measures](#).

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Consultees:			
Location/s (Med Handbook):			
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Version Control Record *(expand table as required)*

Date	Revision Description	Major Changes
09/09/2020	Published version	Covid-19 measures and restrictions