## University of St Andrews - School of Medicine Handbook

## **MP LAB**

- 1. The MP Lab can split into 2 (rooms 153 and 154), both halves can be used concurrently. The rooms area equipped with:
  - a. interactive whiteboard
  - b. Room resident PC which requires standard Uni log in
  - c. Audio and video
  - d. lap top connection plug for projector display
- 2. Bookings. These rooms are ring-fenced to Medicine and Biology during the summer period of planning for the new academic year. The general teaching space will then be released to the University at large at the start of wk3 of Semester 1.
- 3. Reservations will control all general teaching space, including Multi-Purpose Labs during vacation and inter-semester periods, which covers:
  - a. Christmas vacation period
  - b. Two week inter-semester period between end of Jan exams and start of sem 2 teaching; usually last week Jan and first week Feb
  - c. Easter vacation period
  - d. Summer vacation period; which covers the period from the end of Semester 2 (for 2011, w/c 30/05) through to the final date before next academic year's Freshers Week (for 2011, through to w/e 18/09)
- 4. Eating and Drinking. No food or drink in any bookable room less bottled water which is permitted in all rooms. The exception will be organised lunches for staff only in the Tutorial rooms (to support meetings rather than teaching or studying)