

Helen Clark

From: Medical Director of Teaching
Sent: 01 April 2020 09:14
Subject: Information for all staff: End of semester assessment arrangements
Attachments: All End of Semester 2 Arrangements.pdf

Dear all staff associated with teaching,

Our assessment plans for the end of this semester have been approved and we have communicated them to all students on the BSc (Hons) Medicine, ScotGEM and MSc Health Psychology programmes. We have also contacted dissertation supervisors separately with an update regarding MD4002 assessment. All communication released to the students is compiled in to the attached PDF and can be found separately by module on Medinternal2, here:

<https://universityofstandrews907.sharepoint.com/:f:/r/sites/medicine/tea/ias/2020%20Semester%20%20Assessment%20Information%20for%20Students?csf=1&e=Gulbmz>

Validating material on Galen or Solas

Can all staff delivering teaching on Galen or Solas please try to adapt the “Information to Students” part of the element page to indicate how they should approach the learning for that session now it is all delivered online? For most staff a simple “Please watch the provided Panopto recording and refer to the recommended reading. You can email any questions regarding the content of this teaching to <insert your email address here>” will help students identify which elements have been “converted” in to being ready-to-go!

If you have any issues converting any of your teaching to an online format, please contact the relevant Module Controller or Year Lead for advice.

Tutorials

If you are delivering any tutorials/online practicals can we ask that you record these for students that are unable to join real-time because of timezone issues? If you need support with this, please email medhelpdesk@st-andrews.ac.uk. Please note, we are aware some tutorials are not suitable for recording (e.g. tutorials focussed on real patient data) and we can discuss exemptions for recording these via medicaldot@st-andrews.ac.uk. Before recording any small-group teaching please ensure you inform the students that “by participating in online learning they give their permission to be recorded”. Please take attendance prior to commencing recording, and if students have reservations about being subsequently recorded they could cover their webcam and mute their microphone. Recorded content will not be kept for longer than it is needed by any student in the intended cohort (allowing for extensions, deferrals, re-sits, Leave of Absence or other legitimate delays).

Once again, our huge thanks for all your ongoing help with teaching and assessment.

Best wishes and stay safe,

Alun

MD2002 Assessment Plan

Information for MD2002 Students 01/04/2020

This document outlines plans for your remaining assessment, please read it carefully and fully. Please note that further details and resources to support you will be provided in due course.

OSCE

Your OSCE will be postponed to the start of next academic year, to ensure we can appraise and provide feedback on your clinical skills ahead of your clinical placements. Your progress in to, or continuation on, MD3001 will not be dependent on your postponed OSCE performance.

Formative Portfolio Reviews

Formative reviews of your portfolio for this academic year are cancelled.

Anatomy Practical Exam (APE)

There will be no separate APE during the 2019/2020 end of semester 2 diet. Please note that you will be assessed on the knowledge components of anatomy in the online end of semester assessment that you will undertake.

End of Semester Assessment

Your end of semester assessment will be delivered electronically and consist of one one-book Short Written Answer (SWA) paper with 15 questions worth 150 marks. The End of Semester Assessment will align with all taught elements within your current module of study as per normal, including anatomy, guided studies or self-directed learning attached to timetabled elements. There will not be an end of semester Multiple Choice/Extended Matching Question paper.

Details on how you will access and complete the End of Semester exam paper will be confirmed in due course, but you will have a fixed time (including extra time if applicable) to complete the paper after you have downloaded it. You will have the flexibility to choose a start-time from a range of options within a 24hour period that is suitable for your time-zone and personal circumstances.

The questions used within this paper will be in the SWA style you have experienced in previous modules. We will ensure you are familiar with the mechanism of delivery before the End of Semester Assessment.

Pass mark and Grade Calculation

The module grade for this module will be based on a total of 230 points (80 points maximum from your MSA and 150 points maximum from your End of Semester Online Assessment).

The pass mark will be based on the cut-point for your MSA and the End of Semester Online Assessment and will be reviewed for fairness at the Module Board. We will ensure students are not disadvantaged by the change in weighting of their MSA. Module Boards will take into consideration the current circumstances, the nature of the assessment and the change in delivery of core content (e.g. the change in format of remaining practicals).

Honours Entry and Mitigating Circumstances

As per the recent communication on Galen regarding changes to the Honours Entry process for this academic year: In order to automatically progress into MD3001, Students now only need to pass (i.e. achieve a grade 7 or above) both MD2001 and MD2002 at first attempt (i.e. no reassessments). The requirement for achieving a grade average of 11 has been waived. We will update the process for students who need to request Honours Entry (i.e. require reassessment of MD2001 and/or MD2002) in due course.

If you are physically unwell and unable to take assessments as scheduled, then students may still request deferrals. Please contact medsupport@st-andrews.ac.uk if you have concerns.

Best wishes and stay safe,

Alun Hughes (Director of Teaching)

Rachel Davies (Academic Lead for Assessment and MD2002 Module Controller)

Enis Cezayirli (MD3002 Deputy Module Controller)

MD3002 Assessment Plan

Information for MD3002 Students 01/04/2020

This document outlines plans for your remaining assessment, please read it carefully and fully. Please note that further details and resources to support you will be provided in due course.

OSCE

Your OSCE will be postponed to the start of next academic year, to ensure we can appraise and provide feedback on your clinical skills ahead of your final-year clinical placements and assessment for MD4003. Your progress in to, or continuation on, MD4001 will not be dependent on your postponed OSCE performance.

Formative Portfolio Reviews

Formative reviews of your portfolio for this academic year are cancelled.

Anatomy Practical Exam (APE)

There will be no separate APE during the 2019/2020 end of semester 2 diet. Please note that you will be assessed on the knowledge components of anatomy in the online end of semester assessment that you will undertake.

End of Semester Assessment

Your end of semester assessment will be delivered electronically and consist of one open book Short Written Answer (SWA) paper with 15 questions worth 150 marks. The End of Semester Assessment will align with all taught elements within your current module of study as per normal, including anatomy, guided studies or self-directed learning attached to timetabled elements. There will not be an end of semester Multiple Choice/Extended Matching Question paper.

Details on how you will access and complete the End of Semester exam paper will be confirmed in due course, but you will have a fixed time (including extra time if applicable) to complete the paper after you have downloaded it. You will have the flexibility to choose a start-time from a range of options within a 24hour period that is suitable for your time-zone and personal circumstances.

The questions used within this paper will be in the SWA style you have experienced in previous modules. We will ensure you are familiar with the mechanism of delivery before the End of Semester Assessment.

Pass mark and Grade Calculation

The module grade for this module will be based on a total of 230 points (80 points maximum from your MSA and 150 points maximum from your End of Semester Online Assessment).

The pass mark will be based on the cut-point for your MSA and the End of Semester Online Assessment and will be reviewed for fairness at the Module Board. We will ensure students are not disadvantaged by the change in weighting of their MSA. Module Boards will take into consideration the current circumstances, the nature of the assessment and the change in delivery of core content (e.g. the change in format of remaining practicals).

Mitigating Circumstances

Please refer to the recent communication on Galen (24th March) regarding the option to retrospectively request S-Coding for MD3002 following publication of your module results. We will update all students on the process for requesting this in due course.

If you are physically unwell and unable to take assessments as scheduled, then you may still request a deferral. Please contact medsupport@st-andrews.ac.uk if you have concerns.

Best wishes and stay safe,

Alun Hughes (Director of Teaching)

Rachel Davies (Academic Lead for Assessment)

Jane Illes (MD3002 Module Controller)

Alan Stewart (MD3002 Deputy Module Controller)

MD4002 Assessment Plan

Information for MD4002 Students 01/04/2020

This document outlines plans for your remaining assessment, please read it carefully and fully. Please note that we will release further details and resources to support you in due course.

Presentation

We will be waiving your requirement to deliver a presentation on your dissertation for this academic year.

Dissertation

Your dissertation will be the only assessed component for MD4002.

Grade Calculation

Your grade for MD4002 will be based 100% on the grade awarded to your dissertation.

Dissertations will continue to be marked by two separate assessors, followed by mediation of marking should there be more than two grade-point differences between both markers. Should mediation not resolve this difference, your dissertation will be marked by a third independent assessor and the average of your grade taken.

As per the communication via Galen on the 17th of March, please be reassured that the marking scheme accounts for projects that needed to be concluded earlier than expected (i.e. laboratory and data collection projects), and that this will not disadvantage you if so.

Mitigating Circumstances

Please refer to the recent communication on Galen regarding the option to retrospectively request S-Coding for MD4002 following publication of your module results: We will update all students on the process for requesting this in due course.

Whilst we hope this change in S-Coding policy and the previously communicated change in deadline mitigates your concerns, please contact medsupport@st-andrews.ac.uk if you have additional concerns regarding your personal circumstances.

Supervision

Please be aware that we expect supervisors to be able to continue their regular, weekly contact with you after the end of Spring Break. If you are unable to maintain regular contact with your supervisor upon resumption of term please contact the Module Controllers via md4002@st-andrews.ac.uk

Best wishes and stay safe,

Alun Hughes (Director of Teaching)
Rachel Davies (Academic Lead for Assessment)
Winnie Dhaliwal (MD4002 Module Controller)
Silvia Paracchini (MD4002 Deputy Module Controller)

MD4003 Assessment Plan

Information for MD4003 Students 01/04/2020

This document outlines plans for your remaining assessment, please read it carefully and fully. Please note that further details and resources to support you will be provided in due course.

OSCE

We will not be running a face to face OSCE for MD4003.

Formative Portfolio Reviews

Formative reviews of your portfolio for this academic year are cancelled.

Applied Clinical Reasoning Test

Your end of semester assessment for MD4003 will consist of a single written open-book Applied Clinical Reasoning assessment in the format of 17 “stations” for a total of 180 marks. These questions will be similar in format to Short Written Answer questions and the written Clinical Reasoning stations employed during standard assessment for MD4003 part 3 and will test your application of clinical knowledge.

We will confirm the details on how you will access and complete this exam paper in due course, but you will have a fixed time (including extra time if applicable) to complete the paper upon download. You will have the flexibility to choose a start-time from a range of options within a 24h period that is suitable for your time-zone and personal circumstances.

We will ensure you are familiar with the mechanism of delivery and provide you a formative opportunity of the format of these stations before your summative assessment.

Question Selection, Pass Mark and Grade Calculation

The questions used within this paper will be selected to cover all aspects of the module, in the same that we would normally select material for the OSCE.

The pass mark will be based on Angoff scores provided by a panel of experts and will be reviewed for fairness at the Module Board. We will standard set the assessments taking into consideration current circumstances, the nature of the assessment and the change in delivery of content. The Module Board will compare your performance to data from previous academic years and ensure you are not disadvantaged as a cohort by the change in format.

We will base your module grade for this module on a total of 180 points from the online Applied Clinical Reasoning Test. A pass will be based on your overall score and you will not be required to pass a certain proportion of “station” questions to pass this exam.

Mitigating Circumstances

Please refer to the recent communication on Galen regarding the option to retrospectively request S-Coding for MD4003 following publication of your module results: We will update all students on the process for requesting this in due course.

If you are physically unwell and unable to take assessments as scheduled, then students may still request deferrals. Please contact medsupport@st-andrews.ac.uk if you have concerns.

Partner Schools

We have been in communication with your partner Schools. They are all aware of this change in assessment we will continue to work with your partner Schools to ensure you can progress with confidence that you will be supported and not disadvantaged in future clinical examinations.

Best wishes and stay safe,

Alun Hughes (Director of Teaching)

Rebecca Walmsley (BSc Hons Medicine Programme Director)

Rachel Davies (Academic Lead for Assessment)

Predrag Bjelogrić (MD4003 Module Controller) and Peter Williamson (MD4003 Deputy Module Controller)

MD5003 and MD5004 Assessment Plan

Information for Students 01/04/2020

This document outlines the plans for your remaining assessment, please read it carefully and fully. Please note that we will release further details and resources to support you in due course.

End of Semester Assessment

Your end of semester assessments for MD5003 and MD5004 will be delivered electronically. The format will be an open-book written exam where you will be required to complete two essays from a choice of four titles. The questions used within this paper will be in the essay-style format you have will have experienced from MD5001 and MD5002. Short Written Answer and Extended Matching Question components will not be included in the End of Semester exam paper May 2020.

We will confirm the details on how you will access and complete this exam paper in due course, but you will have a fixed time (2h; extra time will be included if applicable) to complete the paper upon download. You will have the flexibility to choose a start-time from a range of options within a 24h period that is suitable for your time-zone and personal circumstances.

Pass mark and Grade Calculation

We will base your module grade for this module on your continuous assessment (40% of your overall module grade) and the online End of Semester Assessment (60% of your overall module grade).

The pass mark will be reviewed for fairness at the Module Board (i.e. we will ensure students are not disadvantaged by the change in assessment format). In calculating the grades we will take into consideration the current circumstances, the nature of the assessment and the change in delivery of any core.

Mitigating Circumstances

As per the Proctor's email to all staff and students yesterday, the University has adapted their S-coding policy for this semester in light of the disruption caused by the Covid-19 coronavirus. To confirm, the School follows the University policy on S-coding, and will be following the guidance provided by the University:

"Honours Classification - All of our students completing [...] **taught** modules at 5000-level in Semester 2 will have the option of having any module result retrospectively S-coded on the basis of the disruption caused by the Covid-19 crisis. This will be in addition to any S-codes awarded for other reasons in line with the current policy. This means that students can, in this circumstance only, ask for an S-code to be attached to one, several or all of their semester 2 modules (incl. year-long modules reported in Semester 2) after they have been notified of the module result. S-coded module result(s) will not be used for the calculation of the degree classification if they have a negative effect on the class of degree awarded. Any module S-coded in this way will not count against the overall maximum number of S-coded credits available to students in other semesters and for other reasons."

"This means that you can study with confidence, knowing that if - in spite of your best efforts and our determination to grade you as fairly as possible - you are not satisfied with a module result, you can ask for it not to be factored into the calculation of your degree classification."

We will update students in due course as to the process of how to request S-coding in light of the changes above, but reassure you that no immediate action is required at present. Whilst we encourage students to not apply for S-coding yet, we would encourage you to engage with the normal support routes as and when required.

If you are physically unwell and unable to take assessments as scheduled, then students may still request deferrals. Please contact medsupport@st-andrews.ac.uk if you have concerns.

Best wishes and stay safe,

Alun Hughes (Director of Teaching)

Rachel Davies (Academic Lead for Assessment)

Gerry Humphris (Programme Director) and Gozde Ozakinci (Co-Programme Director and MD5004 Module Controller)

Jo Cecil (MD5003 Module Controller)

MD2101 Assessment Plan – Information for students

This document outlines plans for your remaining summative assessment. Please note that further details and resources to support you will be provided in due course.

Knowledge

All end-of-year Knowledge assessments will be replaced by a 100-mark SBA paper, which will be delivered online. This exam will take place on a specified day during WB 15th Jun, which we will announce soon.

Skills

The Y1 OSCE is cancelled. Next year, CLIC catch-up sessions will be organised and your Y2 OSCE will be re-blueprinted to include some Y1 content.

Professionalism

Regarding the remaining work in your portfolio:

- The second Mini-CEX, DOPS & patient feedback (due 24th April) are not required as engagement items to pass the portfolio.
- The audit report, poster and individual reflection are due on 3rd April; you should submit your own copy of report/poster with only their candidate ID
- You not need to wait until you have completed your group reports before you complete the reflection. The scheduled workshop on 31st March is cancelled so that you have more time.

Students who have not satisfactorily completed the portfolio will have a virtual portfolio review; for all other students the portfolio review is cancelled.

Grade Calculation

The module grade for this module will be based on the Knowledge ($\frac{2}{3}$) and Professionalism ($\frac{1}{3}$) domains. The Knowledge mark will be calculated by combining your December result (100 marks) with your end-of-year online SBA (100 marks). The end-of-year online SBA will be double weighted to account for the proportion of teaching it covers.

In order to progress to Y2, students must pass both the Knowledge and Professionalism domains.

	ScotGEM Y1				
	Knowledge (2/3)			Skills (40%)	Professionalism (1/3)
	Standard set pass mark Compensation allowed between papers				
Mid-Year Assessment (MYA)	Paper 1A Short Written Answer 50 marks	Paper 1B Single Best Answer 50 marks	IAPP Formative	OSCE 4 stations Formative	Portfolio Fixed pass mark + Engagement tasks
End of Year Assessment (EYA)	Single Best Answer 100 marks <u>Double weighted</u>			OSCE Cancelled	

Resits

Resit opportunities for the Knowledge domain will be provided during the resit diet (WB 27th Jul).

Remedial portfolio work will be set for students who fail the Professionalism domain.

Deferrals

If you are physically unwell and unable to take assessments as scheduled, then students may still request deferrals. Please contact medsupport@st-andrews.ac.uk if you have concerns.

MD3101 Assessment Plan - Information for Students

This document outlines plans for your remaining summative assessment. Please note that further details and resources to support you will be provided in due course.

Knowledge

All end-of-year Knowledge assessments will be replaced by a 100-mark SBA paper, which will be delivered online. This exam will take place on a specified day during WB 15th Jun, which we will announce soon.

Skills

The Y2 OSCE is postponed and will be rescheduled either in July resit diet or during Y3. We will inform you of the date as soon as possible.

Professionalism

Regarding the remaining work in your portfolio:

- The group report and poster are due for submission on 3rd April, and peer feedback for your team members is due 24th April. Supervisors will not be expecting to receive full drafts for review before submission. You should submit your own copy of report/poster with only their candidate ID
- The final two engagement tasks for your portfolio (PJ/UC digital storytelling task and Professionalism reflective task, due 22nd May) will remain in a reduced format and will be made available during April.

Students who have not satisfactorily completed the portfolio will have a virtual portfolio review; for all other students the portfolio review is cancelled.

Grade Calculation

The MD3101 module grade will be based on the Knowledge, Skills and Professionalism domains. The Knowledge mark will be based on your end-of-year online SBA (100 marks). The module grades will be reported later than normal, when the OSCE mark is finalised.

	ScotGEM Y2			
	Knowledge (40%)		Skills (40%)	Professionalism (20%)
Induction Week	Progress Test Formative, Optional			Portfolio Fixed pass mark + Engagement tasks
Mid-Year Assessment (MYA)	Short Written Answer Formative	Single Best Answer Formative		
End of Year Assessment (EYA)	Modified-EYA Single Best Answer 100 marks		OSCE <u>Postponed</u>	

Resits

In order to progress to Y3, students must pass the Knowledge and Professionalism domains, and to continue in Y3 students must pass the Skills domain.

Resit opportunities for the Knowledge domain will be provided during the resit diet (WB 26th Jul). The resit for the skills domain will comprise remedial work as appropriate. Remedial portfolio work will be set for students who fail the Professionalism domain.

Deferrals

If you are physically unwell and unable to take assessments as scheduled, then students may still request deferrals. Please contact medsupport@st-andrews.ac.uk if you have concerns.