University of St Andrews - School of Medicine – Covid 19 Bulletin
<u>BULLETIN 10.01 – IT – ZOOM VIDEO CONFERENCING</u>

1.   **Context**. This bulletin contains guidance from central university IT and Information Governance about the use of zoom video conferencing.

2.   **Zoom Video Conferencing**

Please see the email below from Steve Watt, CIO, regarding the use of the video conferencing service, Zoom for sharing with your colleagues.

Dear Colleagues,

Having discussed this at a number of SDG meetings recently may we draw your attention to the revised guidance on the use of the video conferencing service, Zoom, which is now available from the University website: https://www.st-andrews.ac.uk/it-support/services/audio-video-conferencing/zoom-guidance/

Sadly, recent events have seen some of the more serious risks in using Zoom materialise. It is important that colleagues understand the limited circumstances where Zoom can be safely used so that individuals and the University are not exposed to risk, and where Zoom can be used, what steps need to be taken to take to protect individuals and their privacy. Can you please review the guidelines and as relevant ask colleagues in your Services to read and adhere to those.

With best wishes,

Steve Watt, Chief Information Officer
Chris Milne, Head of Information Assurance and Governance